



FEMA

August 8, 2022

Stacey McClain, Alt. Governor's Authorized Representative
Emergency Management Division
Washington Military Department
Building 20, MS: TA-20
20 Aviation Drive
Camp Murray, Washington 98430-5112

RE: Hazard Mitigation Grant Program (HMGP)
FM-5320-WA
Approval of 5320-03-R: City of Okanogan Power Outage Resilience Project

Dear Mr. McClain,

The United States Department of Homeland Security's Federal Emergency Management Agency Region 10 has approved and obligated funding for City of Okanogan Power Outage Resilience project submitted under Hazard Mitigation Grant Program (HMGP-Post Fire) for FM-5320-WA. Pursuant to FEMA's Strategic Funds Management policy, the current award is only for the proposed project. This project will purchase two trailer-mounted backup generators for City Wells No. 4 and No. 5, along with improvements at Well No. 4. The generators and improvements will allow continued operation of the City's water system in the event a natural hazard damages its primary power source.

Total Project Cost:	Federal Share (75 Percent):	Non-Federal Share (25 Percent):	Sub-recipient Management Costs:
\$406,002.00	\$304,501.50	\$101,500.50	\$20,300.00

FEMA approved the project and obligated funds on August 8, 2022; obligation paperwork is enclosed. On April 30, 2024, the Period of Performance for FM-5320-WA ends. Please note that FEMA does not specify a sub-award Period of Performance. Once the City of Okanogan notifies the State that a project is complete and performs the Final Site Inspection, the State must submit closeout documentation to Region 10 within 90 days. Please note this project must comply with Code of Federal Regulations Title 2, Part 200 reporting requirements at the time of closeout.

FEMA reviewed this project per the National Environmental Policy Act, related laws, and Executive Orders on June 15, 2022. A copy of the CATEX and Record of Environmental Consideration is enclosed.

Mr. McClain
August 8, 2022
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Project approval is subject to compliance with the following sets of conditions attached to or enclosed with this letter:

- Environmental conditions pertinent to this project
- Standard Hazard Mitigation Grant Program administrative provisions

For further assistance, please contact the Region 10 Hazard Mitigation Assistance Branch at fema-r10-hma@fema.dhs.gov.

Sincerely,

CODY P CIBART

Digitally signed by CODY P
CIBART
Date: 2022.08.08 14:53:32 -07'00'

Cody Cibart
Hazard Mitigation Assistance Specialist
Mitigation Division

Enclosures

cc: Tim Cook, State Hazard Mitigation Officer
Stacey Norman, Disaster Grants Branch Chief

CC:vl

Standard Administrative Provisions for Hazard Mitigation Grant Program (HMGP)
FEMA Region 10 – updated September 8, 2021

- The recipient agrees that all use of funds under this subaward will be in accordance with the *Hazard Mitigation Assistance Unified Guidance* in effect at the time of the Disaster Declaration, relevant HMGP guidance and policy memos and directives, as well as the HMGP in Code of Federal Regulations (CFR) Title 44 Part 206.
- The recipient may receive payment in advance using the United States (U.S.) Department of Health and Human Services Payment Management System, formerly known as SmartLink. The recipient may advance portions of the approved Federal share to the Sub-recipient provided the recipients maintain procedures to minimize the time elapsing between the transfer of funds from the U.S. Treasury and their disbursement to the Sub-recipient. Sub-recipients must comply with the same payment requirement as the recipient and must comply with the requirements specified in the recipient's subaward agreement.
- The recipient shall follow regulations found in 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and the FEMA/State/Tribe Agreement in effect for the subject Disaster Declaration.
- The Federal Funding Accountability and Transparency Act of 2006 (2 CFR Part 170) requires recipients to report certain information about themselves and their first-tier Sub-recipients for each Federal award of \$25,000 or more awarded on or after October 1, 2010.
- The recipient must obtain prior approval from Region 10 before implementing changes to the approved project Scope of Work. FEMA must approve, in advance, a change in the Scope of Work regardless of the budget implications. Transfer of funds between total direct cost categories in the approved budget shall receive the prior approval of FEMA when such cumulative transfers among those direct cost categories exceed ten percent of the total budget. The recipient must fully document cost overrun requests; the project must remain cost-effective, and funds must be available within the HMGP ceiling for said disaster.
- The recipient must notify their assigned Regional Hazard Mitigation Assistance Specialist as soon as significant developments become known, such as delays or adverse conditions, that might raise costs or delay completion, or favorable conditions allowing earlier completion or substantially lower cost (for reallocation of funding).
- The recipient shall submit the Federal Financial Report (SF-425) to Region 10 Grant Programs Division within 30 days of the end of the first Federal quarter following the Award Letter. The recipient shall submit quarterly Federal Financial Reports thereafter until the grant ends. Reports are due on January 30, April 30, July 30, and October 30. The recipient must submit a report for every quarter of the period of performance, including partial calendar quarters, as well as for periods where no grant activity occurs. Future awards and fund drawdowns withholdings may occur if these reports are delinquent.
- The recipient shall submit Quarterly Performance Reports in Excel format to the Regional Hazard Mitigation Assistance Specialist within 30 days of the end of each quarter. The Recipient shall submit Quarterly Performance Reports thereafter until the grant ends. Reports are due on

January 30, April 30, July 30, and October 30. Quarterly Performance Reports shall report the name, completion status, quarterly expenditures, and payment-to-date of each approved activity/subaward award under the Grant Award.

- Unless otherwise approved by Region 10, the recipient must submit a closeout package with all financial, performance, and other reports and required documentation within **180 days** after Sub-recipient's notice of completion of the project, or expiration or termination of the project/sub-grant. The recipient must submit closeout documentation within the quarter following payment of the final reimbursement to the Sub-recipient.
- For closeout of this project, the Governor's Authorized Representative or Tribal Authorized Representative shall send a letter of request to the Region 10 Mitigation Division Director, to close the project programmatically and financially. The letter will include the following:
 - the date work on the project was fully completed, or for planning subawards, the date and copy of FEMA approval of the new or updated plan;
 - the date and a copy of the recipient's final site inspection for the project;
 - the final total project cost and Federal share, any cost underrun, or overrun, including a Final Cost Line Item budget, to enable any closeout deobligation or obligation of additional funds in National Emergency Management Information System;
 - certification that reported costs were incurred in the performance of eligible work, and that the approved work was completed, or if not, an explanation as to the final status of the project and why the project was not completed;
 - confirmation that the mitigation measure is in compliance with the provisions of the FEMA/State/Tribe Agreement and this approval letter;
 - a memo from the Sub-recipient addressing how each required environmental and special programmatic condition was met (including attachment of any required documentation);
 - submittal of all required documentation relative to the specific project type, e.g. acquisition/demolition, or elevation, including all necessary data to close the project in the Property Site Inventory in FEMA's Hazard Mitigation Assistance grant systems.
- By acceptance of this subaward the recipient and Sub-recipient agree to abide by all laws and regulations required under the HMGP as outlined in 44 CFR 206.432 –.440, 44 CFR 80, 44 CFR 201, the Grants Management requirements contained in 44 CFR 13 and/or 2 CFR 200, and all applicable Federal, State, Tribal, or Local laws.

Project-Specific Programmatic Conditions of Approval

Environmental Conditions of Approval: June 15, 2022

Project: 5320-03-R: City of Okanogan Power Outage Resilience Project

- This review does not address all Federal, State, and local requirements. Acceptance of Federal funding requires recipient to comply with all Federal, State, and local laws. Failure to obtain all appropriate Federal, State, and local environmental permits and clearances may jeopardize Federal funding.
- Sub-recipient is responsible for complying with Required Conditions Resulting from Environmental Review identified in the Environmental Report attached to this award package.
- Any change to the approved Scope of Work will require re-evaluation for compliance with the National Environmental Policy Act (NEPA) and other laws and Executive Orders.
- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archaeological resources are discovered, will immediately cease construction in that area and notify the State and Federal Emergency Management Agency (FEMA).
- Sub-recipient is responsible for determining the presence of hazardous materials prior to retrofit work. This may include, but not limited to, asbestos and lead-based paint. Sub-recipient shall identify, handle, transport, and dispose of hazardous materials and/or toxic waste in accordance to the requirements and to the satisfaction of the governing local, state and federal agencies, including competing required noticing.

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP 5320-03

Title: City of Okanogan Power Outage Resilience Project City Wells 4 and 5 Backup Generators

NEPA DETERMINATION

Non Compliant Flag: No

EA Draft Date:

EA Final Date:

EA Public Notice Date:

EA Fonsi

Level: CATEX

EIS Notice of Intent

EIS ROD Date:

Comment The City of Okanogan (Okanogan County) proposes to purchase two trailer-mounted backup generators for two City Wells No. 4 (48.360742, -119.582672) and No. 5 (48.355346, -119.596180). Work includes purchasing two generators and installation of new transfer switches and generator receptacles onto the City Well #4 building and minor trench excavation for installation of electrical conduits to the existing electrical control panel - ocoskey - 06/15/2022 21:02:10 GMT

CATEX CATEGORIES

Catex Category Code	Description	Selected
*n18	(*n18) Federal Assistance for Construction or Installation of Structures, Facilities, or Equipment to Ensure Continuity of Operations. Federal assistance for the construction or installation of measures for the purpose of ensuring the continuity of operations during incidents such as emergencies, disasters, flooding, and power outages involving less than one acre of ground disturbance. Examples include the installation of generators, installation of storage tanks of up to 10,000 gallons, installation of pumps, construction of structures to house emergency equipment, and utility line installation. This CATEX covers associated ground disturbing activities, such as trenching, excavation, and vegetation removal of less than one acre, as well as modification of existing structures.	Yes

EXTRAORDINARY

Extraordinary Circumstance Code	Description	Selected ?
	No Extraordinary Circumstances were selected	

ENVIRONMENTAL LAW / EXECUTIVE ORDER

Environmental Law/ Executive Order	Status	Description	Comment
Clean Air Act (CAA)	Completed	Project is located in an attainment area - Review concluded	The project may result in temporary impacts to air quality from construction and the intermittent use of the generator. No permanent air emissions are anticipated. - ocoskey - 06/15/2022 21:45:57 GMT
Coastal Barrier Resources Act (CBRA)	Completed	Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded	
Clean Water Act (CWA)	Completed	Project would not affect any water of the U.S. - Review concluded	

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP 5320-03

Title: City of Okanogan Power Outage Resilience Project City Wells 4 and 5 Backup Generators

Environmental Law/ Executive Order	Status	Description	Comment
Coastal Zone Management Act (CZMA)	Completed	Project is not located in a coastal zone area and does not affect a coastal zone area - Review concluded	
Executive Order 11988 - Floodplains	Completed	Located in floodplain or effects on floodplain/flood levels	Both facilities are considered critical facilities. Since City Well #5 is in the 100-year floodplain, there are no practicable alternatives to the floodplain locations. - ocoskey - 06/15/2022 22:16:29 GMT
	Completed	Possible adverse effects associated with investment in floodplain, occupancy or modification of floodplain environment	
	Completed	8 Step Process Complete - documentation attached - Review concluded	
Executive Order 11990 - Wetlands	Completed	No effects on wetlands and project outside wetlands - Review concluded	Project Action Area has no wetlands. No fill proposed. Conditions included for Best Management Practices. - ocoskey - 06/15/2022 22:18:38 GMT
Executive Order 12898 - Environmental Justice for Low Income and Minority Populations	Completed	Low income or minority population in or near project area	The project aims to benefit all the people in the community by ensuring the continuity of operations of critical public infrastructure. Work will be done on the grounds of City Wells No.4 and No.5. No disproportionately high or adverse effects on low income or minority populations anticipated. - ocoskey - 06/15/2022 22:19:51 GMT
	Completed	No disproportionately high and adverse impact on low income or minority population - Review concluded	
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	There is no suitable habitat for ESA-listed species present at either site, thus the project will have no effects to Threatened or Endangered species. - ocoskey - 06/15/2022 21:06:28 GMT
	Completed	No effect to species or designated critical habitat (See comments for justification) - Review concluded	
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	Project areas are generally located in the Pacific Flyway. However, given the nature, and location, and small scale of the proposed activity in developed city well facilities and lack of suitable habitat

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP 5320-03

Title: City of Okanogan Power Outage Resilience Project City Wells 4 and 5 Backup Generators

Environmental Law/ Executive Order	Status	Description	Comment
	Completed	Project does not have potential to take migratory birds - Review concluded	conditions at the project location, the potential for migratory bird effects is negligible. - ocoskey - 06/15/2022 21:47:17 GMT
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	As work will be conducted on existing facility's grounds, no in-water work proposed. - ocoskey - 06/15/2022 22:05:03 GMT
National Historic Preservation Act (NHPA)	Completed	Applicable executed Programmatic Agreement. Activity meets Programmatic Allowance (enter date and # in comments) - Review concluded	Pump house 4 built between 2006 to 2008 and limited trenching will occur in previously disturbed and paved areas. FEMA's Programmatic Agreement with the Washington State Historic Preservation Officer and the Washington Emergency Management Division includes Programmatic Allowances for activities that have no effect or limited effect on historic properties, and do not require further review by the SHPO. The scope of work for this project meets the description of Allowance Tier II: B.1 and d.1.b. (4/30/2021) - ocoskey - 06/15/2022 21:04:20 GMT
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	

CONDITIONS

Special Conditions required on implementation of Projects:

The Sub-Applicant shall contact their local Floodplain Administrator or State National Flood Insurance Program (NFIP) Coordinator at the State of Washington Department of Ecology. The Applicant and Sub-Applicant are responsible for ensuring the work is compliant with the NFIP and all necessary permits are obtained and submitted by grant closeout for review.

Source of condition: Executive Order 11988 - Floodplains

Monitoring Required: No

During site work, the Sub-recipient is responsible for selecting, implementing, monitoring, and maintaining Best Management Practices (BMPs) to control soil erosion and sedimentation, minimize spills and pollution from construction equipment and activities, and provide protection for any present protected species habitat.

Source of condition: Executive Order 11990 - Wetlands

Monitoring Required: No

All back-up generators, including fuel source, must be designed and installed per local/state code; including provision of appropriate spill containment depending on fuel source.

Source of condition: Executive Order 11990 - Wetlands

Monitoring Required: No

Standard Conditions:

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP 5320-03

Title: City of Okanogan Power Outage Resilience Project City Wells 4 and 5 Backup Generators

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

8/8/2022

2:52 PM

FEDERAL EMERGENCY MANAGEMENT AGENCY

HMGP-OB-01

HAZARD MITIGATION GRANT PROGRAM

Obligation

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
5320	3 -R	0	1	1	10	WA	Statewide

Subrecipient: Okanogan

Project Title : City of Okanogan Resilience Power Outage Resilience Project 2021

Subrecipient FIPS Code: 047-50920

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$304,501.50	\$304,501.50	\$0.00	\$0.00

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$304,501.50	\$20,300.00	\$324,801.50	08/08/2022	Accept	2022

Comments

Date: 08/08/2022 User Id: CCIBART

Comment: FM-5320-03-R: City of Okanogan, Generators, Fed Share: \$304,501.50, SubMCs: \$20,300

Authorization

Preparer Name: CODY CIBART

Preparation Date: 08/08/2022

HMO Authorization Name: JANE ROCKHOLD

HMO Authorization Date: 08/08/2022